

True Food Community Co-operative Ltd

61 Grove Road
Emmer Green
Reading
RG4 8LJ



Tel: 0118 946 1188

email: Chair@truefood.coop

VAT Reg.No: 874-6788-56

CASUAL SHOP MANAGER VACANCY AT TRUE FOOD CO-OP

True Food is an organic, zero waste, refill, ethical supermarket in Emmer Green. It is a co-operative owned by the local community. The supermarket is run by a small team of staff, supported by our members who volunteer.

We are looking for someone to join our team as a Casual Shop Manager – covering for the holidays, sickness, team meetings etc of our permanent staff. It is a flexible role, with no fixed hours – we offer work on an ad hoc basis and you tell us if you're available. This is a great opportunity for someone with retail experience looking for a flexible job working with our staff and volunteers in an ethical, local business.

The pay is currently £12.35 per hour, and there's also a discount on your shopping on the days that you are working.

The main responsibilities are:

- Customer care and ensuring an excellent shopping experience
- Maintaining food hygiene & health and safety
- Opening and closing the premises
- Supervising volunteers while they work in the shop

You will need:

- Retail experience
- Enthusiasm for organic food and ethical retail
- Experience of working in teams
- Ability to manage volunteers
- Excellent interpersonal and customer service skills
- Self- motivation and organisational skills
- Flexibility
- Ability to use or learn to use an EPOS (till and stock management system)
- Ability to manage a wide range of responsibilities and tasks, sometimes under time pressures
- Ability for manual handling of shop items and fixtures, some of which can be heavy

We are looking for a team player who is responsible & trustworthy. As a co-operative we expect commitment to co- operative principles.

If this is you, then please e-mail me your application form. I look forward to hearing from you,

Cathy Hughes

Chair of True Food Co-op

chair@truefood.coop

Registered under the Co-operative and Community Benefit Societies Act 2014
Reg Office: 61 Grove Road, Reading, RG4 8LJ

Reg.No: IP29874R

www.TrueFood.coop